

RFP Question & Answer

1. *What is the deadline for submission of the RFP? On the Cover Page and in Section 1.3 - Anticipated Procurement Timetable (pg. 4), the deadline for submission is given as May 7, 2023 at 4pm which is a Sunday. In Section 3.1 - Proposals Submission Information and Application Acceptance Criteria (pg 8) the submission deadline is "4:00pm on May 1, 2023."*

The submission deadline is 4:00pm on May 1, 2023.

2. *What information is not required of current Part C Providers? The end of the first bullet point of Section 3.2 (f) History and Experience of Provider (pg 10) "This is not applicable if the organization is a current Part C provider - continue to 4.b." but it is unclear what is not required and there is no section 4.b in this RFP. Would you please clarify the intent of this statement?*

4.b should read section 3.2g. LFCAA is not required to answer section 3.2f. LFCAA is a Part C provider and can skip section 3.2f.

3. *Is the 7 day EIDS data entry requirement an additional local requirement? The last bullet point of Section 2.2 – Service Coordination (pg 7) requires that "All demographic and service activity must be collected and entered into the EIDS statewide data system within 7 days of when it occurs."*

The DODD requirement for data entry is 30 days. Through our RFP research and what other counties are doing, we found that local best practices have been implemented that all demographic and service activity is collected and entered into the EIDS statewide data system within 7 days of when it occurs. We will be implementing this best practice as well with the new SFY24 contract.

4. *Will the provider selected from this RFP be responsible for all aspects of EI Service Coordination including Intake, Eligibility Determination, and Assessment? Section 2.3 – Responsibilities (pg 7-8) references completion and maintenance of eligibility documents as well as provision of program intake and referral services. We are reading this as incorporating responsibility for the full process of EI Intake, Eligibility, Assessment, and Service Coordination, is that correct?*

There is an agency called Bright Beginnings that takes care of Intake. Here at the local level, the Early Intervention Service Provider would take care of the referrals that come straight to them (like they currently do). All aspects of the 45-day process will need to be coordinated by the Early Intervention Service Provider.